

GIFT/PRIVATE GRANT ACCEPTANCE FORM
University of California, Riverside

SUMMARY - Gift Administration Use Only	
DONOR ID #	
DATE ACCEPTED	
PERMANENT RETENTION	

DONOR INFORMATION

1. Donor Name (if an individual: last name, title, first name, middle initial) (if organization: full name of entity)	
2. Address	
<input type="checkbox"/> Donor Requests Confidentiality (must be in writing)	
3. Related Donor Information (if donor is an organization, name of contact individual at the organization)	

GIFT/GRANT INFORMATION

4. Amount Received/Pledged	5. Check No./Date/Receipt No.
6. Nonmonetary Gift (Estimated Value)	
7. Type of Gift (check one) <input type="checkbox"/> Cash <input type="checkbox"/> Securities <input type="checkbox"/> Real Property <input type="checkbox"/> Non-monetary <input type="checkbox"/> Pledge <input type="checkbox"/> Pledge Payment	
8. Purpose/Use (as designated by donor) and Description of Property (if gift-in-kind)	
9. Budget Category/Activity/Fund/Function	
10. Gift Service Fee Option (check one)	
<input type="checkbox"/> A. Collect from the initial interest/income earned by the gift (sequester).	
<input type="checkbox"/> B. Collect directly from the gift principal.	
<input type="checkbox"/> C. Fee will be provided from another acceptable fund source. Please specify:	

CONTACT AND ACCEPTANCE INFORMATION

11. Department Contact Name	Department	Phone Extension
12. Submitted for Acceptance by		
Signature	Typed Name and Title	Date
13. Acceptance by (Chancellor/President/Designee) - Gift Administration Use Only		
Signature	Typed Name and Title	Date

ACCOUNTING OFFICE USE ONLY

Fund Number	Fee	Journal ID	BEA
Miscellaneous Receipt			
No.	Date	By	